



**Selectmen's Meeting Minutes
February 2, 2010
Town Building – Gianotis Room
Time: 7:00 pm**

Present: Chairman David Gavin, Selectman John Barilone, Selectman Sally Bubier, Selectman Brendon Chetwynd, Selectman Bob Nadeau, Interim TA Cathy O'Dea and Becky Mosca.

Approval: Minutes of January 5, 2010

Motion by Selectman Nadeau to approve the minutes of January 5, 2010 as amended. Second by Chair Gavin. Vote 5-0. **Motion approved.**

Approval: Minutes of January 20, 2010

Motion by Chair Gavin to approve the minutes of January 20, 2010 as amended. Second by Selectman Chetwynd. Vote 5-0. **Motion approved.**

Public Comments:

Joel Nimar, Pyrmid Technology Service, Inc. has concerns about low utility cables. Also River Bank Road. Is in need of paving. ITA will address both issues.

Discussion Items: Special Town Meeting

The board discussed logistics of voter check in procedures with the Town Moderator; Jim Coleman Law states that when a time certain is reached and a quorum is present, the meeting must begin. Town Clerk will make changes to the check in process to address the issue of getting voters into meeting on time.

Consent Agenda:

Motion by Selectman Chetwynd to approve the items in the consent agenda. Second by Selectman Nadeau. Vote 5-0. **Motion approved.**

Consent Agenda Items:

One-Day Special Permit for Assabet Valley Little League parade on April 25, 2010.
One-Day Special Permit Beer and Wine License OAR for film festival on March 3, 2010.

Approval:

Firefighters Contract

Motion By Selectman Bubier to approve the Maynard Permanent Firefighters Association Local 1947 I.A.F.F. AFL/CIO dated July 1, 2008 to June 30, 2011. Second by Chair Gavin. Vote 5-0. **Motion approved.**

Brown and Caldwell Contract Amendments to the contract for Waste Water Treatment Plant Improvements and Engineering Services during Construction

Amendment #2: The Board requested information from Woodard and Curran regarding a reduction in its contract to compensate for the monetary increase requested in this amendment. The Board took no action on Amendment #2.

Amendment #3: Motion by Selectman Bubier to approve amendment # 3 to the Brown and Caldwell contract. Second by Selectman Nadeau. Vote 5-0. **Motion approved.**

Abatement request for 16 Prospect Street

Board requested proper abatement form from DPW department before approving.

Presentation:

Maynard's Medical Reserve Corp member Lucille Stonis presented on behalf of MMRC. Mary Hilli, Executive Board Chair and Board of Health Director, Kevin Sweet joined her. Presentation is attached.

Discussion:

Nstar/Outage Issues

Nstar initiated a capital review after the most recent downtown power outage. Improvement will be made that should solve the problem. Nstar agreed to coordinate with downtown businesses regarding repair schedule.

Discussion:

2 Powder Mill Road; alleged violations of town bylaws

BOH will follow channels of enforcement including court order if necessary. Conservation Commission also has authority for properties within 200 feet of Assabet River. Police and public health officers enforce state idling law. Town departments agreed to coordinate to address resident concerns.

Discussion:

DPW Superintendent Position

Two resumes submitted.

Motion: Selectman Nadeau moves to appoint a subcommittee to determine the terms and conditions of the Superintendent contract for the purpose of offering a contract to Jerry Flood. Second Chair Gavin. Vote 4-1 (Barilone) **Motion Approved**

amended

Motion: Selectman Bubier moves to appoint Selectman Chetwynd to subcommittee to work with ITA to draft a contract for the Superintendent position. Second Selectman Barilone. Vote: 4-0-1. Selectman Chetwynd abstained. **Motion Approved.**

TA Report – New Business:

Motion: Motion by Selectman Nadeau to authorize payment of snow and ice removal charges incurred to date due to excess snow removal on weekends. Chair Gavin seconded. Vote 5-0. **Motion Approved.**

Motion: Motion by Chair Gavin to approve the expenditure of \$7500 from the CPA administrative budget to fund architectural services to obtain a detailed procurement and installation cost estimate for Glenwood Cemetery Fence replacement. Seconded by Selectman Bubier. Vote 5-0. **Motion Approved.**

Motion: Motion by Selectman Nadeau to make Cathy O’Dea Interim Town Administrator, Maynard’s Chief Procurement Officer. Seconded by Selectman Chetwynd. Vote 5-0. **Motion Approved.**

Updates:

Tim Mullally, Acting Superintendent of Public Works updated the Board with regards to a water main break on RTE. 117 and a water emergency on Powder Mill Road in the past 10 days.

A 20 foot spruce tree will be donated to the town by Assabet Tree Service. DPW will coordinate this initiative.

Linda Hansen will communicate with Beth Cosgrove, Cutting family representative, regarding other property that might be for sale and to ask for a 10 day extension on Ch 61 mandated time period for the town’s response.

Omni Properties is purchasing Stratus Property on RTE. 62. Purpose is unknown.

The board agreed to meet on March 11th and 12th to interview TA candidates.

Chair’s Report:

Open Meeting Law update. Effective July 1, changes are significant. Seminar for all town staff and volunteers suggested.

Requested a review of Cultural Council bank account issues.

New Business:

Bubier: Maintenance of Town building and capital investments will be topic for discussion at the Feb 27 budget summit.

Raised the issue of High School design decisions. Joint meeting with BOS, school Committee, Facility Committee, Architect and OPM suggested.

Barilone: Raised downtown snow removal issue again. Will address with next storm.

Adjournment Time: 10:35 pm

Motion Chair Gavin to adjourn. Second by Selectman Chetwynd. Vote 5-0. **Motion Approved.**

Approved: 2/17/2010

Date: 2/18/2010

Initials BJM

Sally Bubier .
Selectman Sally Bubier, Clerk